

GRANGER REIS :

Mine Production Superintendent

Role Brief

October 2018

ROLE PROFILE

The Mine Production Superintendent will be responsible for supervising and directing Mine Production employees to ensure safe and efficient applications of the underground mining operations.

This position directs the daily and long-term activities to ensure Ciner's mining operation is meeting or exceeding the quality and quantity of trona ore provided to the refinery operations.

ACCOUNTABILITIES

- Maintain a safe work environment by modelling safe behaviour and ensuring proper safety training and awareness for those in areas of responsibility.
- Directs the planning, scheduling, coordination, and implementation of daily activities of the production supervisors and their teams.
- Providing principled and disciplined leadership for a team of employees to include determining work priorities, coaching and counselling, and providing performance feedback.
- Lead by example to influence others in the areas of attendance, "doing the right thing", enthusiasm, creativity, accountability, passion for excellence, and commitment to teamwork.
- Administration of crew requirements: Covering overtime/call-outs, relief scheduling, vacation scheduling, daily reports, employee performance, and employee disciplinary issues.
- Development of capabilities of others: Use coaching skills to support and allow decision making at the lowest levels and encourage people to seek training and development opportunities and assignments. Lead and support cultural change initiatives.
- Implements department and site policies. Ensures that all State, Federal and MSHA regulations are being adhered to.
- Facilitate excellent, two-way flow of communications. Build constructive relationships with crew, management, and other departments.

KEY CHARACTERISTICS

- Leadership
- Influencer
- Health & Safety
- Self-motivated
- Organizational skills
- Coaching and interpersonal skills
- Communication
- Credible
- Result driven
- Decision Making
- Problem Solving/Analysis

KEY REQUIREMENTS

Education

- Bachelors' Degree required or equivalent.

Experience

- State of Wyoming Underground Trona Foreman/Examiner Certificate or equivalent.
- 5 years of Underground Mining experience.
- Three to seven years demonstrated experience leading a team in a supervisor role.
- A strong background in mining procedures (roof control, mine safety principles, ventilation, mine gases, operation of mine equipment).
- Knowledge to perform daily MSHA required work place inspections.

Skills

- Demonstrated ability to interact with and provide support for employees at all levels of the organization, including outstanding coaching and interpersonal skills.
- Demonstrated ability to communicate effectively, both verbally and in writing.
- Demonstrated ability to make independent decisions and manage conflicting priorities in a fast-paced environment.

Granger Reis Contacts

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